Periodic Increment and Longevity Increase Projection Report-Display Missed PID/Longevity

Purpose	Use this procedure to identify employees who were not updated or on an incorrect schedule for periodic increment and longevity increases.
Trigger	Perform this procedure to identify employees who should have received a periodic increment or longevity increase or may be on an incorrect schedule to receive a periodic increment or longevity increase due to <i>Basic Pay Infotype (0008)</i> entries.
Prerequisites	 Day one of payroll processing has been completed. Employee is indirectly valued and not assigned to a pay grade structure
End User Roles	In order to perform this transaction you must be assigned at least one of the following roles: Personnel Administration Processor, Personnel Administration Supervisor, Personnel Administration Inquirer

Change History			
Date	Change Description		
06/19/2014	Procedure created		

Transaction Code ZHR_RPTPA803

Helpful Hints	Report Results will display the most current record for an employee during the selected time period.
	Run on the morning of Day 2 of payroll processing to ensure all the updates needed for the current payroll processing period are entered.
	When filtering report results on a text column you must add a * at the end of your filter. You do not have to enter the entire word.
	Example: Enter Long* to filter the Pay Adjust Reason on longevity.
	For rules regarding eligibility refer to the Civil Service Rules or the Collective Bargaining Agreements.
	If the report times out, run the report in the background. See <u>Running Reports in</u> <u>the Background for more information.</u>

The system may display three types of messages at various points in the process. The messages you see may differ from those shown on screen shots in this procedure. The types of messages and responses are shown below:

Message Type	Description
Error	Example : 🔯 Make an entry in all required fields. Action : Fix the problem(s) and then click 🧭 (Enter) to validate and proceed.
Warning	Example: ORECORD Valid from xx/xx/xxxx to 12/31/9999 delimited at end. Action: If an action is required, perform the action. Otherwise, click (Enter) to validate and proceed.
Confirmation	Example: Save your entries. Action: Perform the required action to proceed.

Procedure

1. Start the transaction using the transaction code ZHR_RPTPA803

Periodic Increme	ent and Lo	ongevity In	crease Pro	jection	Report
Periodic Increme	ent and Lo	ongevity In	crease Pro	jection	1 Report
🕒 🔁 🔝 🗎					
Further selections	<u> </u>				
Turcher seleccions	Search	helps 🖻	Sort order		Org. structure
Period					
Today	○ Curren	t month	○ Current y	/ear	
○ Up to today	○ From t	oday			
○ Other period					
Period		j đ	То		
Selection					
Personnel Number					
Employment status	<u></u>	0	_ 🛃		
Organization key					
Business area					
Work contract					
Organizational unit					
Position					
Job					
Additional data					
Planned compensation ty	pe	Т	=		
Pay scale type			to		
Pay Scale Area			to		\$
Pay scale group			to		1 🔁
Pay scale level			to		3
Display missed PID / Lo	ngevity				
Data Format					

2. In the *Period* section, select the desired time period for the report results:

R=Required Entry O=Optional Entry C=Conditional Entry			
Field Name	R/O/C	Description	
Other Period	R	Enter the dates of the current payroll processing period.	
		Example: 07/01/2014 to 07/15/2014	

Period	· · · · · · · · · · · · · · · · · · ·	
◯ Today	○ Current month	○ Current year
○ Up to today	○ From today	
Other period		
Period	07/01/2014	To 07/15/2014

3. In the *Selection* section, complete the following fields, as needed, to limit the amount of data displayed in the report results:

F	R=Require	ed Entry O=Optional Entry C=Conditional Entry
Field Name	R/O/C	Description
Personnel	С	The employee's unique identifying number.
Number		Example: 40000235
Employment	С	Describes the employee's status with the agency.
status		The Default excludes Withdrawn status.
		Example: 3 (Active)
Organization	С	The pay distribution location.
key		Example: 4000
Business area	С	A specific agency in the State of Washington. This is associated
		Click the 🖾 (Matchcode) to open the selection list.
		Example: 1790 (Department of Enterprise Services)
Work contract	С	The employee's appointment status.
		Example: Trial Service
Organizational	С	Departments, regions, divisions, units or other groupings within an Agency.
unit		() Click the () (Matcheode) to open the coloction list
		Search by Structure Search to view your entire agency's
		organizational structure. Be sure to select all your applicable
		organizational units.
		Example: 30000606
Position	С	This is a system-assigned number given to a particular position.
		Position system-assigned numbers begin with a 7.
		Example: 71000001

Job	С	This is a system-assigned number given to a particular job class. Job class system-assigned numbers begin with a 5.
		Example: 51000001

Selection		
Personnel Number		P
Employment status 💻	0	P
Organization key		P
Business area	1790	P
Work contract		P
Organizational unit		S
Position		S
Job		P

To add additional fields to the **Selection** screen, click

Further selections



The more filtering you use on the report selection screen, the longer it will take to run.

4. In *Additional data* complete the following fields:

Additional data			
Planned compensation type	T	P	
Pay scale type		to	=
Pay Scale Area		to	2
Pay scale group		to	2
Pay scale level		to	2
Display missed PID / Longevity			

I	R=Require	ed Entry O=Optional Entry C=Conditional Entry
Field Name	R/O/C	Description
Display missed PID/Longevity	R	Check this box to display missed PID/Longevity. This displays employees who missed their automated PID/Longevity increase during the time period selected.
		Example: If the current payroll processing period is July 1 – 15 , and the report was run after Day 1 on July 17, for the period July 1-15 , the report will display employees who missed PIDS <i>up to</i> July 15 .

Additional data			
Planned compensation type	Т	P	
Pay scale type		to	_
Pay Scale Area		to	_
Pay scale group		to	_
Pay scale level		to	_
☑ Display missed PID / Longevity			

- 5. Click 🚇 (Execute) to generate the report.
 - 5A. If there are no report results found, a pop box will display with message, "No data available for your entries."



5B. Click the green check to retun to the selection screen.

6. The following screen shot displays the default layout of the report if report results are found. The default layout includes:

Bus Area Code, Bus Area, Pers Area Code, Pers Area, Pers Subarea Code, Pers Subarea, Org Unit, Org Unit Abbr, Org Key, Personnel Id, Employee Name, Current PS Type Code, Current PS Type, Current PS Area Code, Current PS Area, Current PS Group, Current PS Lvl, Current PS Lvl Start Date, Current PS Lvl End Date, Pay Adjust Reason, Years, New PS Group, New PS Lvl, New PS Lvl Start Date, New PS Lvl End Date, Job, Job Key/Class, Position, Count

Screen shot 1 of 3

🔄 List Edit	<u>G</u> oto Views <u>S</u> ettings	s S <u>y</u> stem <u>H</u>	elp					
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Periodic .	Increment and Lon	gevity Incl	rease Projection Re	eport				
3 4 7	T Z 🖓 🕾 🍕	a 🛛 🖦 🖪	🎟 🖷 🖷 I 🖬					
State of PID and Report ID : User : Run Date : Period : Rendsrep Run time:	Washington - H Longevity Incr ZHR_RPTPA803 KELLYW 06/19/2014 07/01/2014 through orted: 131 13:21:09	HRMS ease Proj 07/15/2014	ection Report		Prov C channel			0.5 %
Bus Area Code 1790	Bus Area Dept of Enterprise Services	Pers Area Code 1790	Pers Area Dept of Enterprise Services	Pers Subarea Code 0001	Non Represented	ASSET MANAGEMENT	ASSET MGMT	Org Key 4000
1790	Dept of Enterprise Services	1790	Dept of Enterprise Services	0001	Non Represented	ASSET MANAGEMENT	ASSET MGMT	4000

Screen shot 2 of 3

🔄 Periodic II	ncrement and Lon	ngevity Inc	rease Projec	tion Report						
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Periodic Ind	crement and Long	jevity Incre	ease Project	ion Report						
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State of V	Vashington - H	RMS								
PID and I	ondevity Incre	ase Proie	ection Rep	ort						
		use moje								
Report ID : User :	ZHR_RPTPA803 KELLYW									
Run Date : Period :	06/19/2014 07/01/2014 through 0	7/15/2014								
Records reporte	ed: 131	.,								
Kun cine.	13.21.05									
						1				
Personnel Empl	oyee Name	CL	urrent PS Ty Code	Current PS Ty	Current PS Area Code	Current PS Area	Current PS Group	Current PS Lvl	Current PS Lvl Sta	rt Date
40000623 guick	: hire	00)	Non-Represented	01	Standard Progression	37	A	09/01/2012	
Scroon sh	ot 2 of 2		-			, <u>.</u>				
screen sn	01 5 01 5									
Periodic Incre	ment and Longevity 1	Increase Proj	ection Report							
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Periodic Incren	nent and Longevity In	ncrease Proje	ction Report							
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State of Was	hington - HRMS									
PID and Lon	gevity Increase Pro	ojection Re	port							
Report ID : Z	HR_RPTPA803 ELLYW									
Run Date : 0 Period : 0	5/19/2014 7/01/2014 through 07/15/2014									
Records reported: 13 Run time: 13	31 3:21:09									
Current PS Lvl End Date	Pay Adjust Reason	Ye New PS Gro.	New PS Lvl New PS	Lvl Start D New PS I	vl End Date Job		Job Key/Class	Position		Count
08/31/2013	Initial Appointment	1.87 37	C 09/01/2	013 12/31/99	099 COMMODITY C	CODE CLASSIFIER	17940	TESTING SS 12 P	OSITION/copyrecord	1
000/00/20110		1.01 37	09/01/2	12/31/99	COMMODITY C	AUDE ALMODIFIER	1/940	I COLUND DO 12 P	CONTRACTORY CODVIECO/C	1

Click on the 📙

i

(Change Layout) to display additional fields: Org Unit Code, Job code, Position Code, Position Short Text, EE Group Code, EE Group Text, Work Contract Code, Work Contract, Contract Type, Employment Status, Workforce Indicator Code, Workforce Indicator, Part-Time Indicator, Duty Station County Code, Duty Station County.

- Review the Basic Pay Infotype (0008) of employees displayed on the report to determine when 10. their periodic increment and longevity increase should have occurred.
- 11. You have completed this transaction.

Results												
You hav	e successfull	y generated t	he PID	and Longe	vity	Increase	e Proj	ection	Report	t for emp	loyee	s who
missed	a PID/Longev	vity increase.										
Exampl	e Scenarios:											
Below a scenario	are a few ex o.	amples of wl	nat may	y display c	on t	he repo	rt. It	is not	a com	prehens	ive lis	t of every
Exampl •	e 1: This is an exa	ample of an ii	ncorrect	t Next Incr	eas	e overric	le dat	te.				
•	The report r 11/16/2013.	esults indicat	e that tl	his employ	/ee	should h	ave n	noved	to Step	o M effec	tive	
Current PS G	roup Current PS Lvl Cur	rent PS Lvl Start Date Cu	rrent PS Lvl En	d Date Pay Adjust	Reason	Yea	rs New P	S Group Nev	v PS Lvl Nev	v PS Lvl Start Dat	e	
70	L	10/1/2008	11/1	5/2013 Appointme	nt Chai	nge 5.6	56 70	М		11/16/201	3	
•	An overview 10/1/2008. To determin	of the emplo e the issue, o	oyee's B pen the	asic Pay In Basic Pay	foty Info	ype conf otype re	irms t cord.	he em:	ployee	e has bee	n at 7	0 L since
🚾 Choo	ose 01/0	1/1800 to	12/	/31/9999		STy.						
STy	Start Date	End Date	т р	PS group	Lv	Amount		Curr	Annua	al salary	Curr.	
0	11/16/2013	12/31/9999	00 01	70	L	3,62	29.00	USD	8	7,096.00	USD	*
0	07/01/2013	11/15/2013	00 01	70	L	3,62	29.00	USD	8	7,096.00	USD	•
0	10/01/2008	06/30/2013	00 01	70	L	3,62	29.00	USD	8	7,096.00	USD	
0	11/16/2007	09/30/2008	00 01	70	К	3,54	1.00	USD	8	4,984.00	USD	#
•	The most ree	cent Basic Pay	y Infoty	pe record	has	a start d	ate o	f 11/16	5/2013	as well a	as a N	ext

Increase date of 11/16/2013. This appears to be a typo.
Start 11/16/2013 to 12/31/9999 Chng 12/03/2013 0470918
Subtype 0 Basic contract
Pay scale
Reason 20 Appointment Change Cap.util.M 100.00
PS type 00 Non-Represented WkHrs/period 87,00 Semi-monthly
PS Area 01 Standard Progression Next inc. 11/16/2013
PS group 70 Level L Ann.salary 87,096.00 USD
W Wage Type Long Text O Amount Ourr I A Number/Unit Unit
1003 Pav Period Salary 3, 629.00 USD I 0.00
TV 05/22/2014 12/31/9999 4 5 3 629 00 USD
 remove the next increase date so the employee will auto process to step M on 10/1/2014, or enter an override date in the next increase date field for the actual date the employee is eligible to progress to step M. Example 2: This is an example of the report displaying data for an employee because the employee was previously in the same salary range. The report displays the employee has been in PS Group 31 Level C since 7/22/2008 even though
the employee just received a PID on 04/16/2014.
a Current PS Group Current PS Lvl Current PS Lvl Start Date Current PS Lvl End Date Pay Adjust Reason Years New PS Lvl New PS Lvl Start Date 31 C 7/22/2008 7/21/2009 Periodic Increment 5.85 31 E 7/22/2009
 Background on the employee: Rehired on 10/16/2013, Established PID is 4/16.
• The 10/16/2013 record had a Next Increase override date of 4/16/2014 and the system correctly advanced the employee to 31 C.

🗵 Choo	ose 01/03	L/1800 to		12/	/31/9999		STy.]			
STy	Start Date	End Date	Т.,	P	PS group	Lv	Amount	Curr	Annual salary	Curr	1]]
0	04/16/2014	12/31/9999	00	01	31	С	1,133.00	USD	27,192.00	USD	٠
0	10/16/2013	04/15/2014	00	01	31	А	1,080.50	USD	25,932.00	USD	•
0	07/22/2011	10/15/2013	00	01	35	I	1,427.50	USD	34,260.00	USD	н
0	07/01/2011	07/21/2011	00	01	35	G	1,321.00	USD	31,704.00	USD	-
0	07/22/2010	06/30/2011	00	01	32	Н	1,299.00	USD	31,176.00	USD	
0	07/01/2010	07/21/2010	00	01	32	F	1,241.00	USD	29,784.00	USD	
•	Since the advance t	employee hem to 31	wa Ει	s pr inde	eviously er the ass	at : sun	31 C on 7/22 option the e	2/2008 mploy	3, the system ee advanced	will to 3	no 1 E
• STv	Since the advance t	employee hem to 31	wa E u	s pr inde	eviously er the ass	at i sum	31 C on 7/22 option the e	2/2008 mploy	3, the system ee advanced	will to 3	no 1 E
• STy	Since the advance t	employee hem to 31 End Date	Wa E u T.	s pr inde	eviously er the ass PS group 31	at : sum	31 C on 7/22 option the e Amount	2/2008 mploy Curr	Annual salary	will to 3 Curr.	no 1 E
• STy 0	Since the advance t Start Date 04/16/2014 10/16/2013	employee hem to 31 End Date 12/31/9999 04/15/2014	wa E u T.	s pr inde	eviously er the ass PS group 31 31	at Sum	31 C on 7/22 nption the e Amount 1,133.00 1,080.50	2/2008 mploy Curr USD	Annual salary 27,192.00 25,932.00	will to 3 Curr. USD	no 1 E
• STy 0 0	Since the advance to 300 Start Date 04/16/2014 10/16/2013 07/22/2011	employee hem to 31 End Date 12/31/9999 04/15/2014 10/15/2013	wa E u T. 00 00	s pr inde	PS group 31 35	at Sum	31 C on 7/22 aption the e Amount 1,133.00 1,080.50 1,427.50	2/2008 mploy Curr USD USD	Annual salary 27,192.00 25,932.00 34,260.00	will to 3 Curr. USD USD	no 1 E
• STy 0 0 0 0 0	Since the advance to start Date 04/16/2014 10/16/2013 07/22/2011 07/01/2011	employee hem to 31 End Date 12/31/9999 04/15/2014 10/15/2013 07/21/2011	wa E u 00 00	s pr inde P 01 01 01	eviously er the ass PS group 31 31 35 35	at Sum	31 C on 7/22 aption the e Amount 1,133.00 1,080.50 1,427.50 1,321.00	Curr USD USD USD	Annual salary 27,192.00 25,932.00 34,260.00 31,704.00	will to 3 Curr. USD USD USD USD	no 1 E
• 5Ty 0 0 0 0 0 0 0	Since the advance to a	employee hem to 31 12/31/9999 04/15/2014 10/15/2013 07/21/2011 06/30/2011	wa E u 00 00 00	s pr inde P 01 01 01 01 01	PS group 31 35 32	at Sum Sum C A I G H	Amount 1,133.00 1,080.50 1,427.50 1,299.00	Curr USD USD USD USD USD	Annual salary 27,192.00 25,932.00 34,260.00 31,704.00 31,176.00	will to 3 Curr. USD USD USD USD USD	no 1 E
 STy 0 0 0 0 0 0 0 0 0 	Since the advance t advance t 04/16/2014 10/16/2013 07/22/2011 07/01/2011 07/01/2010	employee hem to 31 12/31/9999 04/15/2014 10/15/2013 07/21/2011 06/30/2011 07/21/2010	wa E u 00 00 00 00 00	s pr inde 01 01 01 01 01 01 01	PS group 31 35 35 32 32	at : sum Lv C A I G H F	31 C on 7/22 aption the e Amount 1,133.00 1,080.50 1,427.50 1,321.00 1,299.00 1,241.00	Curr USD USD USD USD USD USD	Annual salary 27,192.00 25,932.00 34,260.00 31,704.00 29,784.00	Vill to 3 Curr. USD USD USD USD USD USD	no 1 E
 STy 0 0 0 0 0 0 0 0 0 	Since the advance to a	employee hem to 31 12/31/9999 04/15/2014 10/15/2013 07/21/2011 06/30/2010 06/30/2010	wa E u 7. 00 00 00 00 00 00	s pr unde 01 01 01 01 01 01 01	eviously er the ass PS group 31 31 35 35 32 32 31	at Sum Sum C A I G H F E	31 C on 7/22 aption the e Amount 1,133.00 1,080.50 1,427.50 1,321.00 1,299.00 1,241.00 1,185.00	Curr USD USD USD USD USD USD USD USD	Annual salary 27,192.00 25,932.00 34,260.00 31,704.00 29,784.00 28,440.00	Vill to 3	no 1 E
 STy 0 	Since the advance t advance t 04/16/2014 10/16/2013 07/22/2011 07/01/2011 07/01/2010 07/02/2009 07/22/2008	End Date 12/31/9999 04/15/2014 10/15/2013 07/21/2011 06/30/2011 07/21/2010 06/30/2010	wa E u 00 00 00 00 00 00	s pr inde	PS group 31 35 35 32 32 31 31 35 32 32 31 31	at 3 sum C A I G H F E C	31 C on 7/22 aption the e Amount 1,133.00 1,080.50 1,427.50 1,321.00 1,299.00 1,241.00 1,185.00 1,133.00	2/2008 mploy USD USD USD USD USD USD USD USD	Annual salary 27,192.00 25,932.00 34,260.00 31,704.00 31,176.00 29,784.00 28,440.00 27,192.00	Curr. USD USD USD USD USD USD USD USD	no 1 E
 STy 0 0	Since the advance t 04/16/2014 10/16/2013 07/22/2011 07/01/2011 07/01/2010 07/22/2009 07/22/2008 04/01/2008	employee hem to 31 12/31/9999 04/15/2014 10/15/2013 07/21/2011 06/30/2011 07/21/2010 07/21/2009 07/21/2008	wa E u 00 00 00 00 00 00 00	s pr inde 01 01 01 01 01 01 01 01 01 01	PS group 31 35 32 32 31 31 32 31 31 31 31	at Sum Sum C A I G H F E C A	31 C on 7/22 aption the e Amount 1,133.00 1,080.50 1,427.50 1,321.00 1,299.00 1,241.00 1,185.00 1,133.00 1,059.50	Curr USD USD USD USD USD USD USD USD USD USD	Annual salary 27,192.00 25,932.00 34,260.00 31,704.00 29,784.00 28,440.00 27,192.00 25,428.00	Curr. USD USD USD USD USD USD USD USD USD	no 1 E

- In this situation, the agency should enter an override date of 4/16/2015 in the Next Increase field on the employee's Basic Pay Infotype so the employee will receive their PID the following year.
- Once the override date is added to HRMS, the employee will not show up on the Display missed PID report.

Title: Periodic Increment and Longevity Increase Projection Report-Display Missed PID/Longevity

STy	Start Date	End Date	т	P	PS group	Lv	Amount	Curr	Annual salary	Curr.	
0	04/16/2014	12/31/9999	00	01	31	С	1,133.00	USD	27,192.00	USD	*
0	10/16/2013	04/15/2014	00	01	31	Α	1,080.50	USD	25,932.00	USD	-
0	07/22/2011	10/15/2013	00	01	35	Ι	1,427.50	USD	34,260.00	USD	#
0	07/01/2011	07/21/2011	00	01	35	G	1,321.00	USD	31,704.00	USD	_
0	07/22/2010	06/30/2011	00	01	32	н	1,299.00	USD	31,176.00	USD	
0	07/01/2010	07/21/2010	00	01	32	F	1,241.00	USD	29,784.00	USD	
0	07/22/2009	06/30/2010	00	01	31	Е	1,185.00	USD	28,440.00	USD	
þ	07/22/2008	07/21/2009	00	01	31	С	1,133.00	USD	27,192.00	USD	
0	04/01/2008	07/21/2008	00	01	31	А	1,059.50	USD	25,428.00	USD	
0	01/16/2008	03/31/2008	00	01	28	А	988.00	USD	23,712.00	USD	

Example 3:

• This is an example of an employee missing an override date prior to April 24, 2014.

54N1 0 2/21/2013 2/20/2014 Periodic Increment 1.27 54N1 P • In looking at the Basic Pay Infotype Overview, you will see the employee has a record 2/21/2013. • In looking at the Basic Pay Infotype Overview, you will see the employee has a record 2/21/2013. Image: Choose 01/01/1800 to 12/31/9999 STy. STy Start Date End Date T. P PS group Lv Amount Curr Annual salary CurrI 0 02/21/2013 12/31/9999 05 03 54N1 O 32.33 USD 67,505.00 USD Image: Corr 0 02/21/2013 12/31/9999 05 03 54N1 O 32.33 USD 67,505.00 USD Image: Corr Image	Current P	S Group CL	irrent PS L	vl Currer	nt PS Lvl S	itart	Date	Current PS Lvl Er	nd Dat	e Pay Adjust Reason		Years	New PS Group	New P	S LV	New PS Lvl Start Date	New
 In looking at the Basic Pay Infotype Overview, you will see the employee has a record 2/21/2013. Choose 01/01/1800 to 12/31/9999 STy. STy Start Date End Date T. P PS group Lv Amount Curr Annual salary CurrT 0 02/21/2013 12/31/9999 05 03 54N1 0 32.33 USD 67,505.00 USD 0 12/01/2011 02/20/2013 05 03 54N1 N 31.53 USD 65,835.00 USD 0 09/01/2009 11/30/2011 05 03 54N1 N 31.53 USD 65,835.00 USD 0 07/01/2007 08/31/2009 05 03 54N1 M 30.76 USD 64,227.00 USD 0 09/01/2006 06/30/2007 05 03 47N1 M 24 59 USD 51 344 00 USD 	54N1	0			Ĩ	2/21/	2013	2/2	20/20	14 Periodic Incremen	t	1.27	54N1	Р		2/21/2014	
Choose 01/01/1800 to 12/31/9999 STy. STy Start Date End Date T., P.,. PS group Lv Amount Curr Annual salary Curr 0 02/21/2013 12/31/9999 05 03 54N1 O 32.33 USD 67,505.00 USD 0 12/01/2011 02/20/2013 05 03 54N1 O 32.33 USD 65,835.00 USD 0 02/01/2009 11/30/2011 05 03 54N1 N 31.53 USD 65,835.00 USD 0 09/01/2009 11/30/2011 05 03 54N1 N 31.53 USD 65,835.00 USD 0 07/01/2007 08/31/2009 05 03 54N1 N 30.76 USD 64,227.00 USD 0 09/01/2006 06/30/2007 05 03 47N1 M 24 59 USD 51 344.00 USD	•	In lool 2/21/2	king a 2013.	t the	Basic	Pa	y In	fotype Ov	ver	view, you wi	ll see t	he e	mployee	has	a r	ecord dated	
STy Start Date End Date T. P PS group Lv Amount Curr Annual salary Curr 0 02/21/2013 12/31/9999 05 03 54N1 0 32.33 USD 67,505.00 USD • 0 12/01/2011 02/20/2013 05 03 54N1 0 31.53 USD 65,835.00 USD • 0 09/01/2009 11/30/2011 05 03 54N1 N 31.53 USD 65,835.00 USD • 0 09/01/2009 11/30/2011 05 03 54N1 N 31.53 USD 65,835.00 USD • 0 09/01/2009 11/30/2011 05 03 54N1 N 30.76 USD 64,227.00 USD • 0 09/01/2006 06/30/2007 05 03 54N1 M 30.76 USD 64,227.00 USD •	😐 Cho	ose	01/01	/1800	to		12	/31/9999		STy.]						
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0 07/01/2007 08/31/2009 05 03 54N1 M 30.76 USD 64,227.00 USD	0	09/01/	2009	11/30/	2011	05	03	54N1	Ν	31.53	USD	6	5,835.00	USD			
0 09/01/2006 06/30/2007 05 03 47N1 M 24 59 USD 51 344 00 USD	0	07/01/	2007	08/31/	2009	05	03	54N1	М	30.76	USD	6	4,227.00	USD	-		
	0	09/01/	2006	06/30/	2007	05	03	47N1	М	24.59	USD	5	1,344.00	USD			
0 06/01/2006 08/31/2006 05 03 47N1 L 23.98 USD 50,070.00 USD	0	06/01/	2006	08/31/	2006	05	03	47N1	L	23.98	USD	5	0,070.00	USD			

• Since this record was *prior to* the automation, there should have been a date entered in the Next Increase field to trigger the advance to Level P.

Start 02/21/2013 to 12/31/9999 Ching 04/29/2014
Subtype 0 Basic contract
Pay scale
Reason 01 Periodic Increment Cap.util.M 100.00
PS type 05 SEIU 1199NW WkHrs/period 87.00 Semi-monthly
PS Area 03 Nurses Next inc.
PS group 54N1 Level O Ann.salary 07,505.00 USD
W Wage Type Long Text O. Amount Curr I A Number/Unit Unit
1001 Base Rate / Hourly Wage 32.33 USD I 👽 0.00
 In this situation, the agency will need to review the Basic Pay Infotyne records and either:
in this statutor, the decide with need to the data the ampleuse was all the three.
 create a Basic Pay inforpe record on the date the employee was eligible to move to the
next level, or
 enter an override date if the employee is eligible to move to the next level in the future.
Comments
This report may be exported to another application, such as Excel, for additional analysis.