

Payroll_Simulation- Payroll Correction Run

- Purpose** Use this procedure to identify employees who still have payroll redlines, after corrections have been keyed and payroll has been processed by the Department of Enterprise Service in production mode.
- Trigger** Perform this procedure to run the Payroll Simulation on only employees who have had updates to their master data keyed into HRMS after a payroll processing day.
- Prerequisites** The Department of Enterprise Services has processed the current payroll in production mode and updates to an employee’s payroll master data have been entered into HRMS.
- End User Roles** In order to perform this transaction you must be assigned the following role:
 Payroll Processor
 Payroll Analyst
 Payroll Supervisor

Change History	
Date	Change Description
11/28/2012	Procedure Created

Menu Path Human Resources → Payroll → Americas → USA → Payroll → PC00_M10_CALC_SIMU

Transaction Code PC00_M10_CALC_SIMU

Procedure

1. Start the transaction using the above menu path or transaction code **PC00_M10_CALC_SIMU**.

Program Edit Goto System Help

Payroll Driver (USA)

Further selections Search helps

Period

Today Current month Current year
 Up to today From today
 Other period

Data Selection Period To
Person selection period To

Payroll period

Selection

Personnel Number

General program control

Reason for payroll
Off-cycle payroll
Schema U000
Forced retro.accounting as of
 Test run (no update)

Log

Display log
 Display log for time management additionally
Display variant for log

Remuneration statement parameters

Display variant Rem. stateme
 No remuneration statement

2.

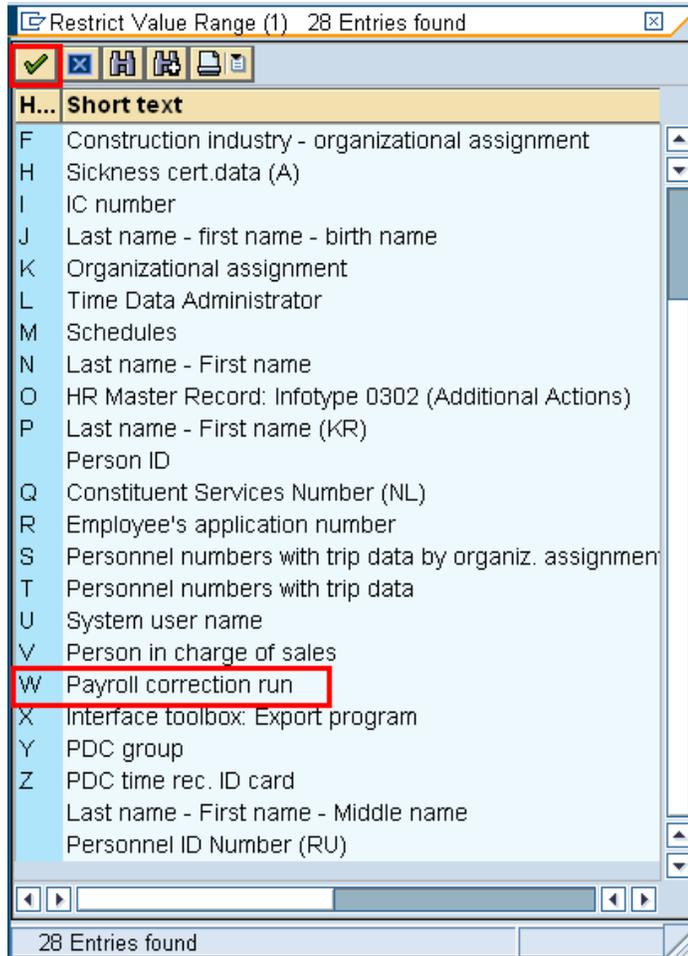
Under **Period** click **Payroll period**

Complete the following fields:

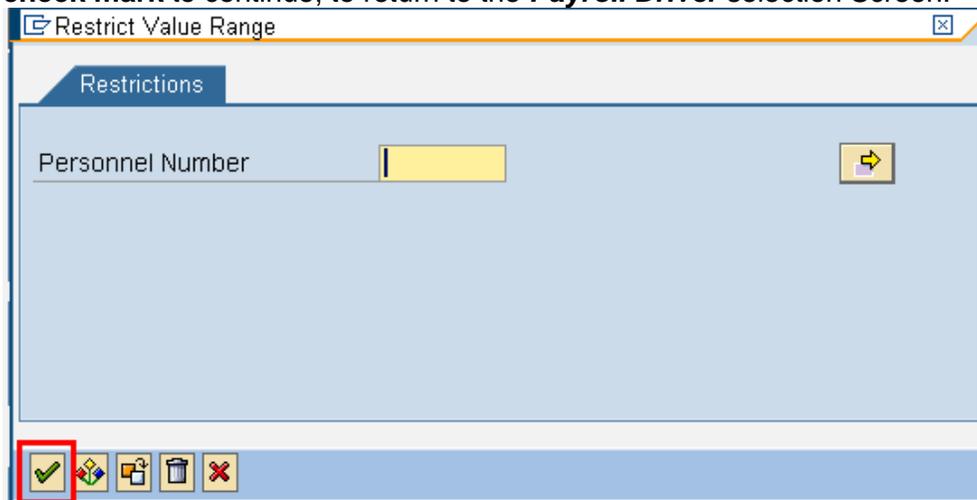
R=Required Entry O=Optional Entry C=Conditional Entry		
Field Name	R/O/C	Description
Payroll area	R	Description of the Payroll Area.  Payroll Area 11 is the default for the State of Washington. Payroll Area 10 is the default for the Board of Volunteer Firefighters only. Example: 11
Current Period	C	To run the payroll simulation for the current payroll period select this radio button (default)
Other Period	C	To view simulation results from a previous payroll period select this radio button and enter the payroll period. Example: 01/2012

3.

On the **Application toolbar** click  **Search helps** and double click **W- Payroll Correction Run**



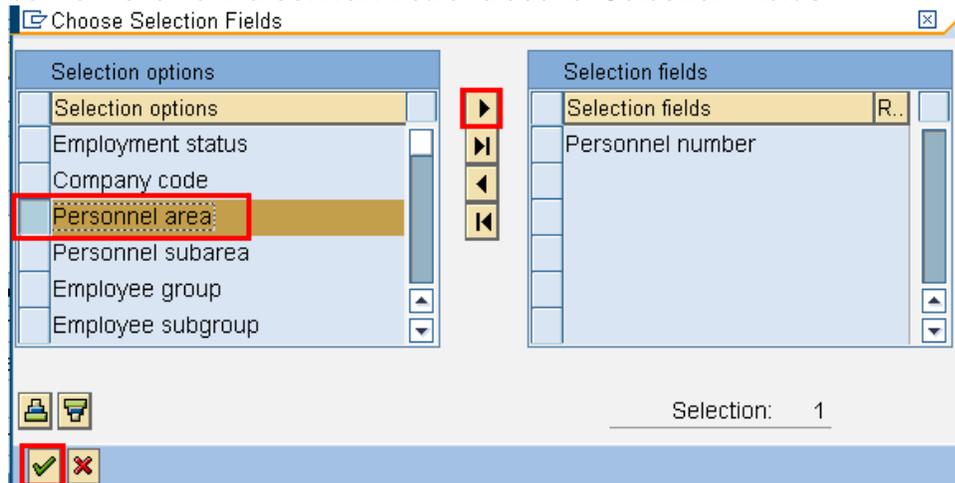
You will receive Restrict *Value Range* pop up screen; click the **green check mark** to continue, to return to the **Payroll Driver** selection Screen.



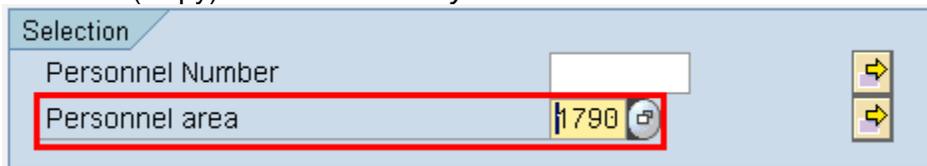
4. Under **Selection** complete the following:

R=Required Entry		O=Optional Entry	C=Conditional Entry
Field Name	R/O/C	Description	
Personnel Number	R	The employee's unique identifier. Example: 40000014	

4.1 To run the report for your entire agency click **Further selections**, click the box to the left of **Personnel Area** and add to **Selection Fields**



4.2 Click  (Copy) to return back *Payroll Simulation* selection screen



4.3 Enter agency Personnel area.

5. Under **General program control** complete the following:

R=Required Entry		O=Optional Entry	C=Conditional Entry
Field Name	R/O/C	Description	

Schema (General program control area)	R	This is a program that stores rules for calculating payroll. Example: ZP00
---------------------------------------	---	--

General program control

Reason for payroll

Off-cycle payroll

Schema ZP00

Forced retro.accounting as of

Test run (no update)

- 6 Under **Log** verify that the box to the left of Display log is **not** checked.

Log

Display log

Display log for time management additionally

Display variant for log

- 7 Click  (Execute) to start the simulation.

- 8 Once the processing is done, only employees with remaining red lines will appear.

The screenshot shows a 'Payroll Log' window with a tree view. The tree structure is as follows:

- Payroll Log
 - General data
 - Successful personnel numbers
 - Personnel Numbers Rejected
 - 20018030 cr13349 CR 13349 20018030
 - 18/2011 (09/01/2011 - 09/15/2011) Regular payroll run in 18/2012
 - ACTIO ZSC1 AR MCM Check &zsch value if 24/7 exists
 - Processing
 - Termination in operation ERROR
 - 20111802
 - ZSC1B****= ERROR "EE I S ON 24/7 SCHEDULE WITH NO 122 3
 - Basic entry in IT :

- Processing at End of Selection
- Messages
- PArea 10 is ignored, incorrect period modifier
- PArea 98 is ignored (not for payroll run acc. to T549A)
- PArea 99 is ignored (not for payroll run acc. to T549A)
- Statistics
- Selected personnel numbers 6
- Successful 5
- Number of periods 149
- Rejected 1
- Total number of messages and error messages 4


Employees with redlines will display. Make the correction(s) to clear the redline, re-run the Payroll Simulation following steps 1- 7 to verify corrections have been made, or identify additional redlines.

Results

You have successfully identified employees within your agency that have redlines, following entries made to their master data.