Display Pay Scale Structure

Purpose   Use this procedure to view the different Pay Scale types.

Trigger   Perform this procedure when displaying Pay Grade types.

Prerequisites
- n/a

End User Roles   In order to perform this transaction you must be assigned the following role: Personnel Administration Inquirer/Processor/Supervisor, Leave Correction Processor, Payroll Supervisor, Time And Attendance Inquirer/Supervisor

Change History	
Date	**Change Description**
7/29/2009	New procedure created.

Transaction Code   **S_AHR_61015556**

Helpful Hints	• This report can display all or specific pay scale types and pay scale areas.

Procedure

1.   Start the transaction using the transaction code S_**AHR_61015556**.

2.   In the Key date section, complete the following fields:

R=Required Entry O=Optional Entry C=Conditional Entry		
Field Name	R/O/C	Description
Today	C	This selection option will run the report using the system date (current date).
Other date	C	This selection option will run the report using the specified values for the object and data selection period. **Example:** 07/01/2009 (The report will display data as of the date entered).

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3. In the Selection section, complete the following fields:

R=Required Entry O=Optional Entry C=Conditional Entry		
Field Name	R/O/C	Description
Country grouping	R	A unique HRMS indicator for a country. For the State of Washington we will always use 10. **Example:** 10 (USA)
Pay Grade / Scale type	O	Represents the State of Washington's compensation structure (salary bands, hour based step increases, and bargaining units). **Example:** 00 (Non-Represented)
Pay Grade / Scale area	O	A collection of pay ranges/steps and bands – coincides with the type of position. **Example:** 02 (WMS)
ESG for CAP	O	Employee Subgroup Group (ESG) for Collective Agreement Provision(CAP) indicates the type of work period designation. 1 – Hourly 3 – Semi-monthly (salaried)
Pay Scale Group	O	A range or band. **Example:** 50

State of Washington

4.

Click ![Execute icon] (Execute) to execute a process or action.

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Key date   07/01/2009
Country grouping

Pay scale type	Pay Scale Area	PS rule grouping	PS group	Pay scale level	Amount	From	To
Non-Represented	Standard Progression	3	50	A	1,688.50	09/01/2008	12/31/9999
				B	1,729.50	09/01/2008	12/31/9999
				C	1,774.50	09/01/2008	12/31/9999
				D	1,815.50	09/01/2008	12/31/9999
				E	1,863.00	09/01/2008	12/31/9999
				F	1,909.50	09/01/2008	12/31/9999
				G	1,959.00	09/01/2008	12/31/9999
				H	2,007.00	09/01/2008	12/31/9999
				I	2,057.00	09/01/2008	12/31/9999
				J	2,107.00	09/01/2008	12/31/9999
				K	2,161.00	09/01/2008	12/31/9999
				L	2,214.50	09/01/2008	12/31/9999
			51	A	1,729.50	09/01/2008	12/31/9999
				B	1,774.50	09/01/2008	12/31/9999
				C	1,815.50	09/01/2008	12/31/9999
				D	1,863.00	09/01/2008	12/31/9999
				E	1,909.50	09/01/2008	12/31/9999
				F	1,959.00	09/01/2008	12/31/9999
				G	2,007.00	09/01/2008	12/31/9999
				H	2,057.00	09/01/2008	12/31/9999
				I	2,107.00	09/01/2008	12/31/9999
				J	2,161.00	09/01/2008	12/31/9999
				K	2,214.50	09/01/2008	12/31/9999
				L	2,271.00	09/01/2008	12/31/9999

The above screenshot displays the Pay scale type, Pay scale area, PS rule grouping, PS Group, Pay scale level, Amount, From and To dates.

5.   You have completed this transaction.

Results
You have generated the Display Pay Grade Structure report.

Comments
See other related procedures: • Display Pay Grade Structure

State of Washington