

Assignment Pay to Position Relationship_ Create

PO13

Change History

Update the following table as necessary when this document is changed:

Date	Name	Change Description
4/21/2005	Chylynn Hansel	Draft
4/22/2005	Sherrie Ilg	SME Review
4/25/2005	Heather Hanson	Training review
4/28/2005		Agency
4/28/2005	Chylynn Hansel	Edits

Purpose

Use this procedure to create assignment pay to a position relationship.

Trigger

Perform this procedure when creating assignment pay to a position relationship.

Prerequisites

- Assignment pay has been approved for the position.

Menu Path










Human Resources → Organizational Management → Expert Mode → Position.

Transaction Code

PO13

Helpful Hints

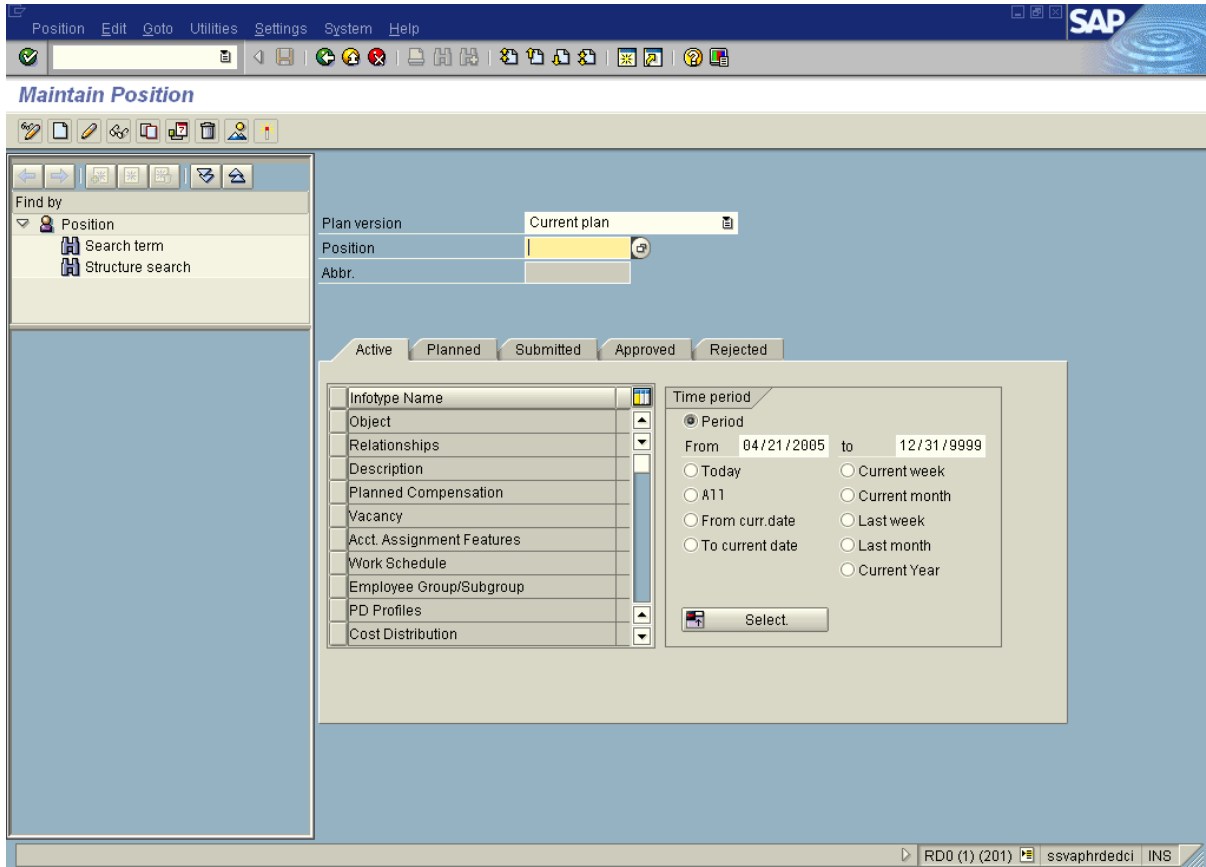
The system may display three types of messages at various points in the process. The messages you see may differ from those shown on screen shots in this procedure. The types of messages and responses are shown below:

Message Type	Description
Error 	Example:  Make an entry in all required fields. Action: Fix the problem(s) and then click  (Enter) to proceed.
Warning 	Example:  Record valid from xx/xx/xxxx to 12/31/9999 delimited at end. Action: If an action is required, perform the action. Otherwise, click  (Enter) to proceed.
Confirmation  or 	Example:  Save your entries. Action: Perform the required action to proceed.

Procedure



1. Start this transaction using the above menu path or transaction **PO13**.

Maintain Position



2. Complete the following field:



Field Name	R/O/C	Description
Position	R	The position's unique identifying number. Example: 70000251

3. Click  (Enter) to validate the information.
4. Click the gray box to the left of **Relationships** to select.
5. Click  (Create) to create a new record.

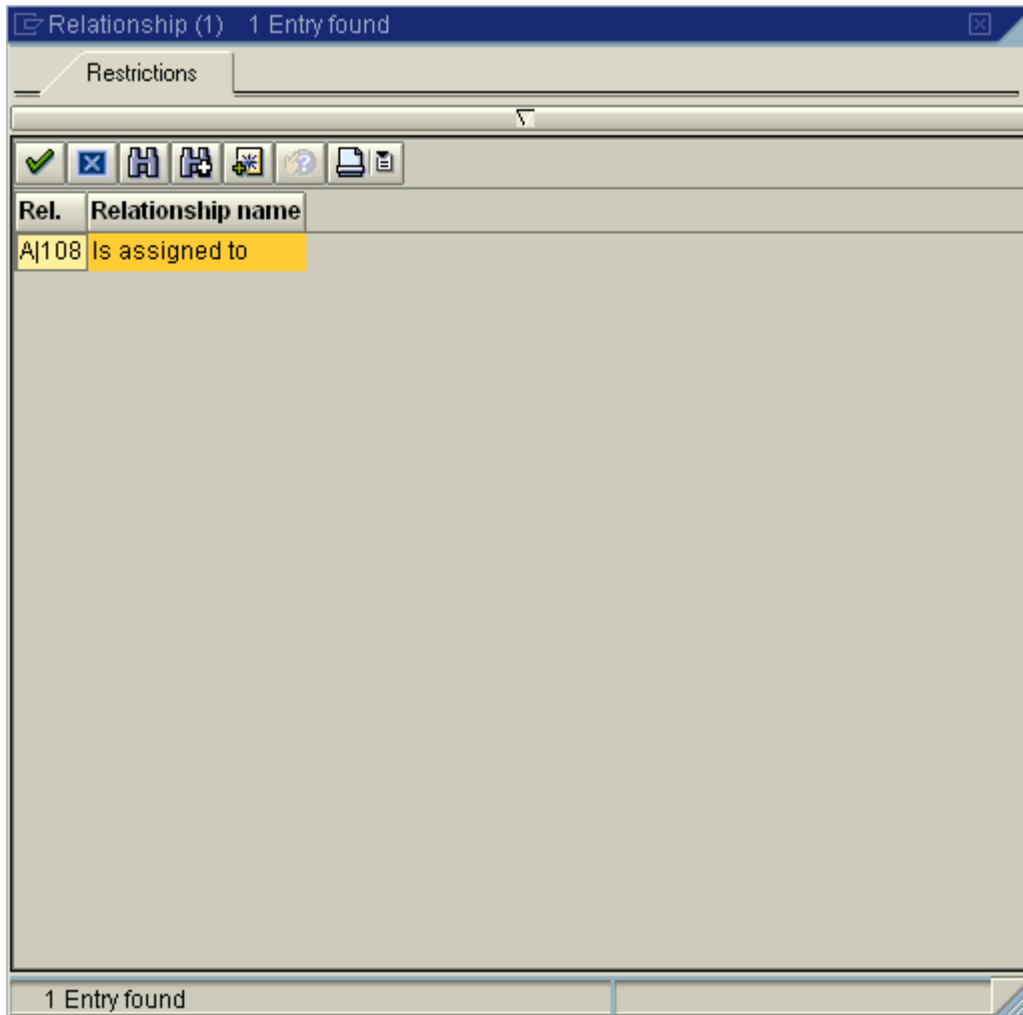
Create Relationships



6. Complete the following fields in the following order:

Field Name	R/O/C	Description
Validity	R	The effective date the assignment pay begins. Example: 04/16/2005
Type of related object	R	The description of a related object. Example: Assignment Pay (See Step 7)
Relationship type/relationship	R	The description of how two objects are related. Example: Is assigned to (See Step 8)

7. In the **Type of related object** field, Click  (Dropdown) to select from the drop-down list.
8. In the empty **Relationship/type/relationship** field, click  (Matchcode) to open the selection list.

Relationship (1) 1 Entry found



9. Click  (Relationship) to select.
10. Click  (Continue) to accept.


Create Relationships

The screenshot displays the SAP 'Create Relationships' transaction. The main form contains the following data:

Position	KW09	Test Position 1
Planning Status	Active	
Validity	4/16/2005	to 12/31/9999

Relationships section:


Relationship type/relationship	A 08
Related object	
Type of related object	Assignment Pay
ID of related object	
Abbreviation	
Name	
Priority	
Weighting	%





11. In the empty **ID of related object** field, click  (Matchcode) to open the selection list.


Assignment Pay (1)

Assignment Pay (1)

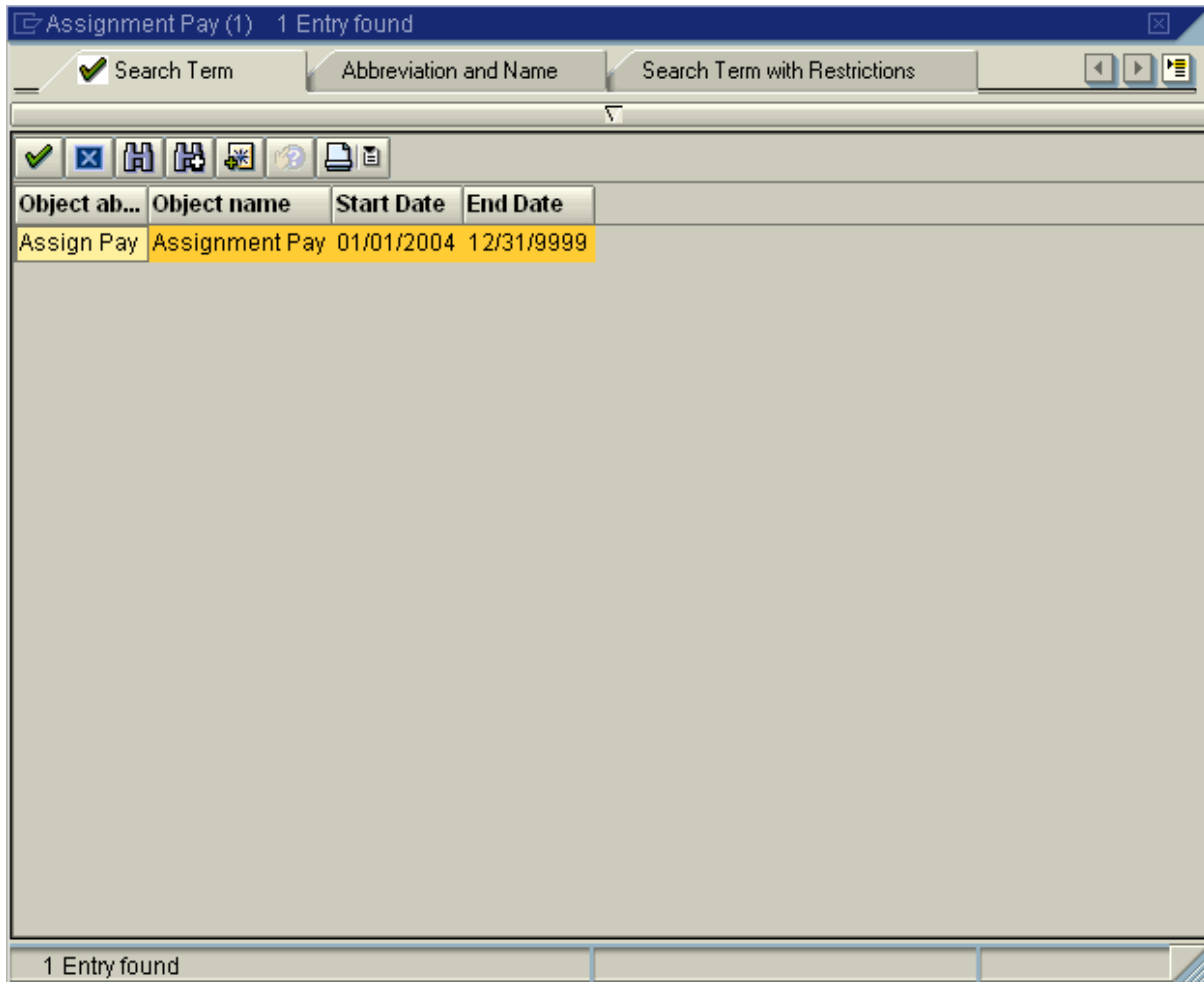
Search Term Abbreviation and Name Search Term with Restrictions

Search Term  *

12. Click  (Continue) to continue.

Assignment Pay (1) 1 Entry found




The screenshot shows a SAP search results window titled "Assignment Pay (1) 1 Entry found". The window has a search bar with three tabs: "Search Term" (selected), "Abbreviation and Name", and "Search Term with Restrictions". Below the search bar is a toolbar with icons for search, print, and other functions. The main area contains a table with the following data:

Object ab...	Object name	Start Date	End Date
Assign Pay	Assignment Pay	01/01/2004	12/31/9999

At the bottom of the window, a status bar indicates "1 Entry found".

13. Click **Assign Pay** (Object Abbreviation) to select.


14. Click  (Continue) to continue.

Create Relationships

The screenshot displays the SAP HRMS 'Create Relationships' transaction. The main form contains the following data:

Position	KW09	Test Position 1
Planning Status	Active	
Validity	4/16/2005	to 12/31/9999
<input type="button" value="Change Information"/>		
Relationships		
Relationship type/relationship	A 108	
Related object		
Type of related object	Assignment Pay	
ID of related object	60000156	
Abbreviation		
Name		
Priority		
Weighting		

The status bar at the bottom of the window shows: RD0 (1) (201) ssvaphrdedci INS

15. Click  (Enter) to validate the information.

16. Click  (Save) to save.

17. You have completed this transaction.



Contact the **Personnel Administrator Processor** to update the employee's **Basic Pay** (infotype 0008).

Result

You have created assignment pay to a position relationship.

Comments