# Org Unit Undelimit

Purpose	Use this procedure to undel	imit an organizational unit.
Trigger	Perform this procedure whe inadvertently.	en an organizational unit has been delimited
Prerequisites	Organizational Unit has bee	en delimited.
End User Roles	In order to perform this tran • Organizational Man	nsaction you must be assigned the following role: agement Processor
		Change History
	Date	Change Description
	4/6/2009	New procedure created
Menu Path	Human Resources $\rightarrow$ Orga Organizational Unit	nizational Management $\rightarrow$ Expert Mode $\rightarrow$
Transaction Code	PO10	
Helpful Hints	<ul> <li>If the Organizationa proceed to create a</li> <li>Always start with the start of the start with the st</li></ul>	ts when following this procedure: I Unit has been delimited a few years ago, then new Organizational Unit. Ne Object infotype when undelimiting an object. with a green check are updated.

Types of Messages	The types of mess	sages and responses are shown below:
	Message Type	Description
	Error	Example: $\triangle$ Make an entry in all required fields. Action: Fix the problem(s) and then click $\heartsuit$ (Enter) to
		proceed.
	Warning 	Example: Record valid from xx/xx/xxxx to 12/31/9999 delimited at end.
		Action: If an action is required, perform the action.
		Otherwise, click 🔮 (Enter) to proceed.
	Confirmation	Example: Save your entries.
	🛈 or 🧭	Action: Perform the required action to proceed.

E	ne transactio	on using	g the above	e me	nu path c	or transaction	on code <b>PO</b>
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2.

## Complete the following fields:

R=Req	uired Ent	ry O=Optional Entry C=Conditional Entry
Field Name	R/O/C	Description
Organizational Unit	R	Represents the departments, regions, divisions, etc. within an Agency. Relationships between organizational units are used to determine the hierarchy within the organizational structure.
		State of Washington Organization Unit's object id number begins with a 3 Example: 31000115

3.

# Click O (Enter) to validate the information.

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## Title: Org Unit Undelimit (PO10)

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7. Complete the following fields:

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Field Name	R/O/C	Description					
То	R	It specifies the end date of a record, transaction, or					
		<ul> <li>search.</li> <li>The end date 12/31/9999 indicates the newest or recent record available.</li> <li>Example: 12/31/9999</li> </ul>					

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12. Click (Overview) for an overview of all actions associated with *Relationships* (1001).

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- 13. Click 01/01/2009 03/16/2009 A 002 Reports (I O 30001137 195 0.00 to select.
- 14. Click  $\swarrow$  (Change) to change the record.

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Type of related object	O Organizational unit
ID of related object	30001137
Abbreviation	195
Name	LIQUOR CONTROL BOARD
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#### 15.

Complete the following fields:

R=Required Entry O=Optional Entry C=Conditional Entry		
Field Name	R/O/C	Description
То	R	It specifies the end date of a record, transaction, or
		search.
		The end date 12/31/9999 indicates the
		newest or recent record available.
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16. Click 🔮 (Enter) to validate the information.

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	R=Required Entry O=Optional Entry C=Conditional Entry		
	Field Name	R/O/C	Description
	То	R	It specifies the end date of a record, transaction, or
			search.
			The end date 12/31/9999 indicates the newest or recent record available.
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27. Click 📙 (Save) to save.

28. You have completed this transaction

**Results** You have undelimited an organizational unit.