

January, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Day 0 is on December 31, 2022	2 State Holiday	3 DAY 1	4 DAY 2 GAP 1 Cutoff	5 DAY 3 Payroll Cutoff	6 DAY 4 System locked until 9am Warrants to CMS ACH to bank	7
8	9	10 Payday	11	12	13	14
15	16 State Holiday	17 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal cutoff	18 DAY 1	19 DAY 2 GAP 1 Cutoff	20 DAY 3 Payroll Cutoff	21 DAY 4 Potential HRMS System User access unavailable; MyPortal not affected
22 HRMS System potentially locked or open; MyPortal not affected	23 ACH to bank Warrants to CMS	24	25 Payday	26	27	28
29	30	31 ACH Reversal cutoff				

February, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Day 0 Off-Cycle Work Bench Cutoff	3 DAY 1	4
5	6 DAY 2 GAP 1 Cutoff	7 DAY 3 Payroll Cutoff	8 DAY 4 System locked until 9am Warrants to CMS ACH to bank	9	10 Payday	11
12	13	14	15 Day 0 Off-Cycle Work Bench Cutoff	16 DAY 1 ACH Reversal cutoff	17 DAY 2	18
19	20 State Holiday	21 DAY 3 Payroll Cutoff	22 DAY 4 System locked until 9am Warrants to CMS ACH to bank	23	24 Payday	25
26	27	28				

March, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal cutoff	3 DAY 1	4
5	6 DAY 2 GAP 1 Cutoff	7 DAY 3 Payroll Cutoff	8 DAY 4 System locked until 9am Warrants to CMS ACH to bank	9	10 Payday	11
12	13	14	15	16 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal cutoff	17 DAY 1	18
19	20 DAY 2 GAP 1 Cutoff	21 DAY 3 Payroll Cutoff	22 DAY 4 System locked until 9am Warrants to CMS ACH to bank	23	24 Payday	25
26	27	28	29	30	31 ACH Reversal cutoff	

April, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Day 0 Off-Cycle Work Bench Cutoff
2	3 DAY 1	4 DAY 2 GAP 1 Cutoff	5 DAY 3 Payroll Cutoff	6 DAY 4 System locked until 9am Warrants to CMS ACH to bank	7	8
9	10 Payday	11	12	13	14	15
16	17 Day 0 Off-Cycle Work Bench Cutoff	18 DAY 1	19 DAY 2 GAP 1 Cutoff	20 DAY 3 Payroll Cutoff	21 DAY 4 System locked until 9am Warrants to CMS ACH to bank	22
23	24	25 Payday	26	27	28	29
30						

May, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 ACH Reversal cutoff	2 Day 0 Off-Cycle Work Bench Cutoff	3 DAY 1	4 DAY 2 GAP 1 Cutoff	5 DAY 3 Payroll Cutoff
6	7 HRMS System potentially locked or open; MyPortal not affected	8 ACH to bank Warrants to CMS	9	10 Payday	11	12
13	14	15	16	17 Day 0 Off-Cycle Work Bench Cutoff	18 DAY 1	19 DAY 2 GAP 1 Cutoff
20	21	22 DAY 3 Payroll Cutoff	23 DAY 4 System locked until 9am Warrants to CMS ACH to bank	24	25 Payday	26
27	28	29 State Holiday	30	31		

June, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal cutoff	2 DAY 1	3
4	5 DAY 2 GAP 1 Cutoff	6 DAY 3 Payroll Cutoff	7 DAY 4 System locked until 9am Warrants to CMS ACH to bank	8	9 Payday	10
11	12	13	14	15 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal cutoff	16 DAY 1	17
18	19 State Holiday	20 DAY 2 GAP 1 Cutoff	21 DAY 3 Payroll Cutoff	22 DAY 4 System locked until 9am Warrants to CMS ACH to bank	23	24
25	26 Payday	27	28	29	30 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal cutoff	

July, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						DAY 1
	DAY 2 GAP 1 Cutoff	State Holiday	DAY 3 Payroll Cutoff	DAY 4 System locked until 9am Warrants to CMS ACH to bank		
	Payday				ACH Reversal cutoff	
Day 0 Off-Cycle Work Bench Cutoff	DAY 1	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System locked until 9am Warrants to CMS ACH to bank		
	Payday					
ACH Reversal cutoff						

August, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Day 0 Off-Cycle Work Bench Cutoff	DAY 1	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 Potential HRMS System User access unavailable; MyPortal not affected
HRMS System potentially locked or open; MyPortal not affected	ACH to bank	Warrants to CMS		Payday		
			Day 0 Off-Cycle Work Bench Cutoff ACH Reversal cutoff	DAY 1	DAY 2 GAP 1 Cutoff	
	DAY 3 Payroll Cutoff	DAY 4 System locked until 9am ACH to bank	Warrants to CMS		Payday	
				Day 0 Off-Cycle Work Bench Cutoff ACH Reversal cutoff		

September, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					DAY 1	
	State Holiday	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System locked until 9am Warrants to CMS ACH to bank		
	Payday				Day 0 Off-Cycle Work Bench Cutoff ACH Reversal cutoff	
	DAY 1	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System locked until 9am Warrants to CMS ACH to bank		
	Payday					
					ACH Reversal cutoff	

October, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day 0 Off-Cycle Work Bench Cutoff	DAY 1	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System locked until 9am Warrants to CMS ACH to bank		
	Bank Holiday	Payday				
	ACH Reversal cutoff	Day 0 Off-Cycle Work Bench Cutoff	DAY 1	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 Potential HRMS System User access unavailable; MyPortal not affected
HRMS System potentially locked or open; MyPortal not affected	ACH to bank Warrants to CMS		Payday			
		ACH Reversal cutoff				

November, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			Day 0 Off-Cycle Work Bench Cutoff	DAY 1	DAY 2 GAP 1 Cutoff	
	DAY 3 Payroll Cutoff	DAY 4 System locked until 9am Warrants to CMS ACH to bank		Payday	State Holiday	
		Day 0 Off-Cycle Work Bench Cutoff	DAY 1	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System locked
	ACH to bank Warrants to CMS		Payday	State Holiday	State Holiday	
			ACH Reversal cutoff			

December, 2023						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Day 0 Off-Cycle Work Bench Cutoff	
	DAY 1	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System locked until 9am Warrants to CMS ACH to bank		
	Payday			Day 0 Off-Cycle Work Bench Cutoff	DAY 1	
	DAY 2 GAP 1 Cutoff	DAY 3 Payroll Cutoff	DAY 4 System locked until 9am Warrants to CMS ACH to bank		Payday	
	State Holiday				ACH Reversal cutoff	