

January, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 State Holiday	2 Day 0 Off-Cycle Work Bench Cutoff	3 Day 1	4 Day 2 Gap 1 Cutoff	5 Day 3 Payroll Cutoff	6 Day 4 Potential HRMS System user access unavailable MyPortal not affected
7 HRMS System potentially locked or open. MyPortal not affected	8 Warrants to CMS ACH to Bank	9	10 Payday	11	12	13
14 State Holiday	15	16	17 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal Cutoff	18 Day 1	19 Day 2 Gap 1 Cutoff	20
21 Day 3 Payroll Cutoff	22	23 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	24	25 Payday	26	27
28	29	30	31 ACH Reversal Cutoff			

February, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Day 0 Off-Cycle Work Bench Cutoff	2 Day 1	3
4	5 Day 2 Gap 1 Cutoff	6 Day 3 Payroll Cutoff	7 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	8	9 Payday	10 Potential HRMS System user access unavailable MyPortal not affected
11 HRMS System potentially locked or open. MyPortal not affected	12	13	14	15 ACH Reversal Cutoff	16 Day 0 Off-Cycle Work Bench Cutoff	17 Day 1
18 State Holiday	19	20 Day 2 Gap 1 Cutoff	21 Day 3 Payroll Cutoff	22 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	23	24
25 Payday	26	27	28	29		

March, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal Cutoff	2
3	4 Day 1	5 Day 2 Gap 1 Cutoff	6 Day 3 Payroll Cutoff	7 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	8	9
10	11 Payday	12	13	14	15 ACH Reversal Cutoff	16 Day 0 Off-Cycle Work Bench Cutoff
17	18 Day 1	19 Day 2 Gap 1 Cutoff	20 Day 3 Payroll Cutoff	21 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	22	23
24 Payday	25	26	27	28	29 ACH Reversal Cutoff	30
31						

April, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Day 0 Off-Cycle Work Bench Cutoff	3 Day 1	4 Day 2 Gap 1 Cutoff	5 Day 3 Payroll Cutoff	6 Day 4 Potential HRMS System user access unavailable MyPortal not affected
7 HRMS System potentially locked or open MyPortal not affected	8 Warrants to CMS ACH to Bank	9	10 Payday	11	12	13
14	15	16 ACH Reversal Cutoff	17 Day 0 Off-Cycle Work Bench Cutoff	18 Day 1	19 Day 2 Gap 1 Cutoff	20
21 Day 3 Payroll Cutoff	22	23 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	24	25 Payday	26	27
28	29	30				

May, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 ACH Reversal Cutoff	2 Day 0 Off-Cycle Work Bench Cutoff	3 Day 1	4
5	6 Day 2 Gap 1 Cutoff	7 Day 3 Payroll Cutoff	8 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	9	10 Payday	11
12	13	14	15	16 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal Cutoff	17 Day 1	18
19	20 Day 2 Gap 1 Cutoff	21 Day 3 Payroll Cutoff	22 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	23	24 Payday	25
26 State Holiday	27	28	29	30	31 ACH Reversal Cutoff	

June, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Day 0 Off-Cycle Work Bench Cutoff
2	3 Day 1	4 Day 2 Gap 1 Cutoff	5 Day 3 Payroll Cutoff	6 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	7	8
9	10 Payday	11	12	13	14 ACH Reversal Cutoff	15 Day 0 Off-Cycle Work Bench Cutoff
16	17 Day 1	18 Day 2 Gap 1 Cutoff	19 State Holiday	20 Day 3 Payroll Cutoff	21 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	22
23	24	25 Payday	26	27	28	29
30						

July, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal Cutoff	2 Day 1	3 Day 2 Gap 1 Cutoff	4 State Holiday	5 Day 3 Payroll Cutoff	6 Day 4 Potential HRMS System user access unavailable MyPortal not affected
7 HRMS System potentially locked or open MyPortal not affected	8 Warrants to CMS ACH to Bank	9	10 Payday	11	12	13
14	15	16 ACH Reversal Cutoff	17 Day 0 Off-Cycle Work Bench Cutoff	18 Day 1	19 Day 2 Gap 1 Cutoff	20
21	22 Day 3 Payroll Cutoff	23 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	24	25 Payday	26	27
28	29	30	31 ACH Reversal Cutoff			

August, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Day 0 Off-Cycle Work Bench Cutoff	2 Day 1	3
4	5 Day 2 Gap 1 Cutoff	6 Day 3 Payroll Cutoff	7 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	8	9 Payday	10
11	12	13	14	15 ACH Reversal Cutoff	16 Day 0 Off-Cycle Work Bench Cutoff	17
18	19 Day 1	20 Day 2 Gap 1 Cutoff	21 Day 3 Payroll Cutoff	22 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	23	24
25	26 Payday	27	28	29	30 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal Cutoff	31

September, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 State Holiday	3 Day 1	4 Day 2 Gap 1 Cutoff	5 Day 3 Payroll Cutoff	6 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	7
8	9	10 Payday	11	12	13	14
15	16 ACH Reversal Cutoff	17 Day 0 Off-Cycle Work Bench Cutoff	18 Day 1	19 Day 2 Gap 1 Cutoff	20 Day 3 Payroll Cutoff	21 Day 4 Potential HRMS System user access unavailable MyPortal not affected
22	23 Warrants to CMS ACH to Bank	24	25 Payday	26	27	28
29	30					

October, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal Cutoff	2 Day 1	3 Day 2 Gap 1 Cutoff	4 Day 3 Payroll Cutoff	5 Day 4 Potential HRMS System user access unavailable MyPortal not affected
6 HRMS System potentially locked or open MyPortal not affected	7 Warrants to CMS ACH to Bank	8	9	10 Payday	11	12
13	14 Bank Holiday	15	16	17 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal Cutoff	18 Day 1	19
20	21 Day 2 Gap 1 Cutoff	22 Day 3 Payroll Cutoff	23 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	24	25 Payday	26
27	28	29	30	31 ACH Reversal Cutoff		

November, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Day 0 Off-Cycle Work Bench Cutoff	2
3	4 Day 2 Gap 1 Cutoff	5 Day 3 Payroll Cutoff	6 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	7	8 Payday	9
10	11 State Holiday	12	13	14	15 ACH Reversal Cutoff	16 Day 0 Off-Cycle Work Bench Cutoff
17	18 Day 1	19 Day 2 Gap 1 Cutoff	20 Day 3 Payroll Cutoff	21 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	22	23
24	25 Payday	26	27	28 State Holiday	29 State Holiday	30

December, 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Day 0 Off-Cycle Work Bench Cutoff	3 Day 1 ACH Reversal Cutoff	4 Day 2 Gap 1 Cutoff	5 Day 3 Payroll Cutoff	6 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	7
8	9	10 Payday	11	12	13	14
15	16 Day 0 Off-Cycle Work Bench Cutoff ACH Reversal Cutoff	17 Day 1	18 Day 2 Gap 1 Cutoff	19 Day 3 Payroll Cutoff	20 Day 4 System Locked until 9am Warrants to CMS ACH to Bank	21
22	23	24 Payday	25 State Holiday	26	27	28
29	30	31 ACH Reversal Cutoff				