



Pay Period Processing Dates

Use the table below to ensure your HRMS entries are correctly dated. For more detailed information, refer to the [Effective Dating Infotypes](#) guidelines. Pay dates are not always the 10th and 25th. If the pay date falls on a holiday or weekend, the pay date will be adjusted in accordance with [WAC 82-50-021](#). OFM is committed to providing assistance and solutions to agencies and employees to ensure successful payroll processing. If you need assistance, contact HereToHelp@ofm.wa.gov.

Period	Dates	Pay Date
01	Dec 16 - 31	Jan 10
02	Jan 1 - 15	Jan 25
03	Jan 16 - 31	Feb 10
04	Feb 1 - 15	Feb 25
05	Feb 16 - 29	Mar 10
06	Mar 1 - 15	Mar 25
07	Mar 16 -31	Apr 10
08	Apr 1 - 15	Apr 25
09	Apr 16 - 30	May 10
10	May 1 - 15	May 25
11	May 16 - 31	Jun 10
12	Jun 1 - 15	Jun 25
13	Jun 16 - 30	Jul 10
14	Jul 1 - 15	Jul 25
15	Jul 16 - 31	Aug 10
16	Aug 1 - 15	Aug 25
17	Aug 16 - 31	Sep 10
18	Sep 1 - 15	Sep 25
19	Sep 16 - 30	Oct 10
20	Oct 1 - 15	Oct 25
21	Oct 16 - 31	Nov 10
22	Nov 1 - 15	Nov 25
23	Nov 16 - 30	Dec 10
24	Dec 1 - 15	Dec 25